



Government Of West Bengal
Office Of The Divisional Fire Officer, Nadia
West Bengal Fire & Emergency Services
Azad Hind Sarak, P.O.:- Ghurni, P.S.:- Kotwali, Pin :- 741103

Memo no.:IND/WB/FES/20182019/31687

Date: 22-05-2023

From:
Divisional Fire Officer, Nadia
West Bengal Fire & Emergency Services

To: GARDEN HIGH SCHOOL IISER KOLKATA CAMPUS
HOLDING NO/PREMISES NO-281, IISER GATE NO-07, J.L. NO-7/9, KH. NO-267, MOUZA-HARINGHATA
FARM, MOHANPUR, HARINGHATA, DIST-NADIA, PIN-741246

Sub: Fire Safety Certificate for existing ground floor, part first floor and part second floor of G+II Educational building in the name & style of "GARDEN HIGH SCHOOL IISER KOLKATA CAMPUS PROP PARTNER SATIKANTA GUHA FOUNDATION" at Comprising different units under group Educational Building at the premises of HOLDING/PREMISES No.- 281, IISER GATE No.-07, J.L. No.- 7/9, KHATIAN No.- 267, MOUZA- HARIGHATA FARM, MOHANPUR, P.S.- HARINGHATA, DIST: NADIA, W.B. , PIN- 741246.

This is in reference to your application no. 0125189231000056 dated 10-05-2023 regarding the Fire Safety Certificate for existing ground floor, part first floor and part second floor of G+II Educational building in the name & style of "GARDEN HIGH SCHOOL IISER KOLKATA CAMPUS PROP PARTNER SATIKANTA GUHA FOUNDATION" at Comprising different units under group Educational Building at the premises of HOLDING/PREMISES No.- 281, IISER GATE No.-07, J.L. No.- 7/9, KHATIAN No.- 267, MOUZA- HARIGHATA FARM, MOHANPUR, P.S.- HARINGHATA, DIST: NADIA, W.B. , PIN- 741246.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Fire Safety Certificate for occupancy of the aforesaid building.

Recommendation:

Moreover to up-keep the Fire Safety measure the following safety measures need to be incorporated.

1. Good housekeeping shall always be maintained.
2. Necessary precautions shall always be taken during storing, processing, handling, using raw & finished Jute and careful about any fiction in the machinery during processing of jute to avoid any fire incident.
3. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Drive way.

4. To eliminate risk of Fire Hazards, Good House Keeping both for insides and outside of the building shall be strictly maintained.
5. The Electrical wiring of the whole building shall have to be carefully checked for anywhere and tear in them, particularly lines above false ceiling & ducts. Electrical safety Audit to be conducted positively by 31st March every year.
6. A fire control room including a closed circuit T.V system will have to be installed which observes all floors of the buildings and Podium shall be in corporate with the system.
7. The notice of Fire Fighting and Evacuation from the building shall be prepared and displayed at all venerable place of the Building.
8. The employees and security staff shall be conversant with installed Fire Fighting equipments of the building and to operate in the event of Fire and Testing.
9. Mock Fire Practice and evacuation drill shall be performed periodically with participants of all the occupants of the building.
10. A crew of trained Fireman under an experience officer shall be maintained round the clock for safety of the building.
11. Arrangement shall have to be made for regular checking, testing and maintenance of all the Fire Fighting installation in the Building to keep them in perfectly good working condition at all the times.
12. Provisions including drive way shall be made up to the existing pond to fetch water from the pond in an emergency.
13. The office area shall be protected by auto detection & sprinkler system.
14. The First Aid Fire fighting arrangement in the style of placing suitable Fire Extinguishers, Fire Buckets etc shall be provide where not provided.
15. Periodical flashing of water in the Hydrants and Sprinkler Pipe line shall be made to maintain the efficiency working performance of above mention system.
16. The Fire Safety audit to be conducted a regular interval and to be recorded in the Fire Prevention maintenance register.
17. The Head of the organization / Society as the case may be, shall submit a declaration to the Director General, West Bengal Fire & Emergency Services that "The Fire Prevention and Fire Safety Measures in the building or premises have been tested and are in good working condition. That, no material changes has been done in the building that has affected the means of escape and means of access as the case may be. That, all the members of the organization are well conversant with the evacuation drill and mentally & physically fit to combat the Fire Emergencies. That, any deviation in the above and failure in maintenance of the Fire Prevention and fire safety measures shall at the risk and liability of the Head of the organization/ Society.
18. This Fire Safety Certificate is valid for Three years and have to be renewed every three years interval from the date of Issue of this letter. In every three years Certificate is to be obtained from the Director General, West Bengal Fire

Emergency Services, regarding the Performance of all the life & Fire Safety arrangements and installation of the Building.

19. Any deviation or changes the building in respect of the approved plan drawing, without prior permission from this office, this fire safety certificate will be treated cancelled automatically.

Signature valid

Digitally signed by SUBRATA
GUHA
Date: 2023.05.22 10:28:41 IST

Divisional Fire Officer, Nadia
West Bengal Fire & Emergency Services

Memo No.: IND/WB/FES/2018201821687

Application Acknowledgement

Dear Mrs. Sunita Bhattacharjee,

Thank you for using West Bengal e-District 2.0 System.

Your application for Issuance of Fire Safety Recommendation under Government of West Bengal has been successfully submitted.

Application Summary

AIN : 211862606300022540

Name of the Applicant : Mrs. Sunita Bhattacharjee

Date of the Application : 12-May-2026

Address : IISER Kolkata, Mohanpur Campus, P.O. - Mohanpur, Dist - Nadia, Pin - 741246 , Post Office:- Mohanpur SO Nadia , Police Station:- Mohanpur PS , Nadia , West Bengal , India , Pincode :- 741246.

For any query please contact your nearest Kiosk operator or the following

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Mirza Ghalib Street, Kolkata – 16